



Express Managed Services

Employment Application

EMS is An Equal Opportunity Employer and a Drug Free Workplace

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Desired Salary:\$ _____

Position Applied for: _____

Can you work any Shift? YES NO Preferred Shift _____

Can you work overtime, including weekends? YES NO

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? YES NO

Are you at least 18 years of age? YES NO In not, how old? _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

How did you hear about us? _____ Walk In _____ Advertisement _____ Referral _____ Other

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Graduation Year: _____

College: _____ Graduation Year: _____

Other: _____ Graduation Year: _____

References

Give the names of three persons not related to you, whom you have known at least three (3) years.

Full Name: _____ Phone #: _____
 Full Name: _____ Phone #: _____
 Full Name: _____ Phone #: _____

Previous Employment

Include your last seven (7) years of employment history, including periods of unemployment, starting with the most recent and working backwards in time. *Incomplete information could disqualify you from further consideration.*

Company: _____ Phone: _____
 Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
 Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
 Address: _____ Supervisor: _____

Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? YES NO If Yes, explain:

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

Express Managed Services is an equal opportunity employer. Express Managed Services does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Express Managed Services to hire me. If I am hired, I understand that either Express Managed Services or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative of Express Managed Services has the authority to make any assurance to the contrary.

I attest with my signature below that I have given to Express Managed Services true and complete information on this application. No requested information has been concealed. I authorize Express Managed Services to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

Signature: _____ Date: _____